

These minutes have been agreed by the Chairman and are now subject to approval at the Parish Council meeting on 18 March 2019

NEWBOTTLE PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 18 FEBRUARY 2019 AT 7.30PM

PRESENT: Councillors Andrea Gladden, Michael Loggin and Diana Sheasby.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer).

APOLOGIES: Parish Councillor Linda Baker submitted her apologies because she was recovering from an operation, the apologies were accepted and the absence authorised.

Parish Councillor Richard Bland submitted his apologies because he was at work, the apologies were accepted and the absence authorised.

Parish Councillor Adrian Kelly submitted his apologies because he had another appointment, the apologies were accepted and the absence authorised.

Parish Councillor Andrew Woods submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

In the absence of the Chairman, Councillor Michael Loggin chaired the meeting.

89/18 DECLARATION OF INTERESTS – There were no declarations of interest.

90/18 MINUTES - The minutes of the meeting held on 21 January 2019 were taken as read, duly adopted and signed by the Chairman.

Resolved that the minutes of the meeting held 21 January 2019 be approved and signed by the Chairman.

91/18 MATTERS ARISING FROM THE MINUTES OF 21 JANUARY 2019 – There were no matters arising.

Resolved that the report be noted.

92/18 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS - There was no report from District Councillor and County Councillor Rebecca Breese.

93/18 OPEN FORUM – There were no residents' issues.

94/18 VILLAGE MATTERS

- i) Speeding on Farthinghoe Road – The Clerk reported that she had been in touch with PCSO Jen Harrison with regard to the issue of speeding vehicle on Farthinghoe Road. Jen had asked the Safer Roads Team about the Community Speed Watch Scheme and whether the Police could monitor the speeds on Farthinghoe Road. Since that request had been made, the Manager of the Operations Unit had requested data for the stretch of road which was causing concern and would forward this to Jen once it had been captured. The Clerk would update the Parish Council in due course.

It was also noted that the VAS had now been erected on Farthinghoe Road.

Resolved that the report be noted.

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- ii) Pavilion and Playing Field/Playing Field Association – There was no update on the Pavilion and Playing Field/Playing Field Association, however fundraising was continuing and if anyone wished to make a donation, they should contact the Clerk.

Resolved that the report be noted.

- iii) Litter Pick 2019 – The Clerk reported that there was a provisional date of Friday 12 April 2018 for the litter pick, but this was yet to be confirmed.

Resolved that the report be noted.

95/18 PLANNING

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application, which had been submitted to South Northamptonshire Council.
None

- ii) **Resolved** that, it be noted that, since the last meeting, the following planning application had been determined by South Northamptonshire Council's Planning Committee/Planning Officers.

S/2018/2627/MAF

Manor Farm Charlton OX17 3DD

New agricultural grain store

Approved

S/2018/2795/FUL

Old Bell House Farthinghoe Road, Charlton

First floor side extension

Approved

96/18 FINANCE

- i) Accounts - The Clerk submitted to the Parish Council, the accounts to be paid.

Resolved that the following accounts be approved for payment:

T Goss – Salary February 2019	£119.00
T Goss – Expenses for February 2019	£2.80
HMRC – February 2019 payment	£29.80
Information Commissioner – Annual Registration Fee	£40.00
Eon – Replacement Street Light on Farthinghoe Road	£336.00
Charlton Memorial Hall – Room Hire	£52.00
Arrow Accounting – Internal Audit 2018/2019	£220.00

- ii) Bank Reconciliation - Prior to the meeting, the Clerk had circulated the bank reconciliations as at 18 February 2019 for the Lloyds TSB bank accounts.

Resolved that the bank reconciliation for the Lloyds TSB bank accounts be noted.

- iii) Internal Audit 2018/2019 – Prior to the meeting, the Internal Auditor's report for 2018/2019 had been circulated to the Parish Council.

Resolved that the Internal Auditor's report for 2018/2019 be noted and approved.

97/18 CORRESPONDENCE – There was no further correspondence.

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98/18 MEETING DATES - The Parish Council noted the following meeting dates, all commencing at 7.30pm at Charlton Memorial Hall (unless otherwise stated):

- 18 March 2019
- 15 April 2019 (Annual Parish Meeting)
- 20 May 2019
- 17 June 2019
- 15 July 2019
- No meeting in August 2019
- 16 September 2019
- 21 October 2019
- 18 November 2019
- No meeting in December 2019

99/18 ITEMS FOR THE NEXT AGENDA

1. Street Lighting
2. Bus Service

(The meeting closed at 7.55pm)

Signed, Chairman – 18 March 2019